

Boreham Neighbourhood Plan Steering Group

Minutes of Meeting 27th February 2024 at 7:00 pm (Version 2)

Attendees

Nigel Brown, Linda Reed, Bill Brown, Alan Swash, Charles Martin

Item 1 Apologies

Emma Stammers, Nicola Bugbee. (LR advised that due to Nicola's many civic commitments she has resigned from the NP Steering Group)

Item 2 Previous Minutes of 23rd January 2024 meeting

Minutes agreed.

Item 3 Matters Arising

See below.

Item 4 Amendments to Draft Plan

- (i) NP's earlier submitted list of maps was discussed. AS felt that CCC would be able to supply the maps and that he would forward the list to his contact at CCC. We need to decide what is needed for each map in detail. Agreed that NB's map list with amendments as discussed, is sufficient for our needs. (See addendum)
Once we are in possession of the draft maps from CCC we can manually work on them to include our specific detail and return back to CCC for their graphic designers to edit the maps ready for inclusion into the NP.
NB will revise his list as discussed at the meeting. Revised list to be agreed.
- (ii) Photos. Agreed there is a need for some additional photos. LR to contact Boreham Photographic Society to see if they can assist with a ready stock of photos.
- (iii) Text amendments. LR's list of "Missing Items" circulated by email Feb 2024 was discussed and agreed. LR will attempt to update the census information.
Policy 5 More work to be done on "quality design", needs expansion.
Policy 6 Housing Mix and Type DAC commented that this should reflect how this will support local needs. However the discussion centred on whether we wish to keep our original wording. Should we construct a form of words to stress the type of housing design and tenure etc. NB suggested that we inspect other NPs and perhaps adapt their wording. Eventually agreed that we should stick with our current wording.
Check NP "Abbreviation List" is complete.

Item 5 Regulation 14 Submission

After we have included the additional maps/photos and any amended text, we will be in a position to submit the Regulation 14 Consultation.

Need to put in a grant bid for consultation money early in financial year 2024/25, with a view to consulting summer 2024, with analysis autumn 2024.

March meeting will go through the process for the Reg 14 consultation.

Item 6 AOB

No discussion

Item 7 Date of next Meeting

Tuesday 19th March 2024 7:00pm Parish Office.

ADDENDUM

Draft List of Maps for Boreham NP (to be agreed):-

Map showing Boreham parish in relation to neighbouring parishes and Chelmsford built-up area.

Map showing old parish boundary up to 2023.

Map showing current parish boundary.

EA flood map needed but better quality.

Map showing key views (We need to agree what the views should be.)

Map showing Conservation Areas, SSSIs etc (need to decide what is needed.)

Map showing public rights of way.

Map showing defined settlement boundary (agreed as OK)

DEFRA map of agricultural land (needs better quality map.)

Chelmer Valley Landscape Character study (need a map showing character areas.)

Map showing how the village has developed over the decades.

Some of the above maps could be combined.