

BOREHAM NEIGHBOURHOOD PLAN

Steering Group Meeting

Tuesday 6th August 7pm, Parish Office

Minutes

Attendees: Nigel Brown, Linda Reed, Gill Dickson

1. Apologies were received from Emma Stammers, Alan Swash, Charles Martin, Bill Brown
2. Minutes of the previous meeting were accepted without change
3. Matters arising – see AOB
4. Progress on completing maps – We will follow up with Alan to see whether there has been any progress. If there is no progress we will use the draft maps with a view to updating them in the final version.
5. The grant application to support DAC work post the Regulation 14 consultation has been submitted to RCCE.
6. Arrangements for Regulation 14 consultation
 - Proposed dates of consultation are from Sunday 29th September until Sun 10th November 2024
 - The draft poster will be updated with dates and is deemed ready for distribution
 - The NP website will be updated with the consultation version of the Neighbourhood Plan (consultation draft) plus an outline of Regulation 14 consultation process before 29/9.
 - The questionnaire will be available on line via a link or in hard copy on request.
 - Nigel will draft an article for the next Village Magazine to alert residents that they will receive a leaflet with info on Reg 14 consultation in early autumn
 - The leaflet will be updated with a link and reference for the questionnaire location
 - A list of statutory consultees will be obtained from CCC.

It was agreed that the proposed consultation dates can only be met if the document draft is ready for circulation to parish councillors at least 2 weeks before the PC meeting on 2/9 in order for the PC to agree the draft for consultation. GE, NB and LR will meet on 13/8 to prepare a presentation for the Parish Council, review the document draft, make any final amendments and determine whether or not it is ready to go. The document will also be available to the steering group via the website.

7. AOB – It was agreed that we would prepare a short presentation to PC for the September 2nd meeting and allow time for Q and A.
8. Date of next meeting is Tuesday 10th September at 7pm