

Boreham Neighbourhood Plan Steering Group

Minutes of Meeting 8th October 2024 at 7:00 pm (Version 3)

Attendees

Nigel Brown, Linda Reed, Gill Dickson, Alan Swash, Richard Wilkes, Charles Martin

Item 1 Apologies

Bill Brown

Item 2 Minutes of Previous Meeting

Minutes agreed.

Item 3 Matters Arising

See below.

Item 4 Debrief from initiation of Reg 14 consultation

- i) Leaflet and poster – All leaflets distributed to core village and outlying properties as well as businesses. We have some spares that can be left at various locations e.g. church, village hall and other locations where hard copies of the questionnaire are located.
- ii) Website- All access connections to website working correctly.
- iii) Questionnaire-
 - On-Line – Responses arriving
 - Hard Copy- Located in the Coop, Butchers, Farleigh Hospice and Village hall (Alan Room).
 - Hardcopy Returns – Boxes located in Coop, Butchers, Farleigh, not the village hall as it is unmanned.

Item 5 SEA of Draft NP

SEA/HEA all agreed that the CCC document received from Jenny Robinson was sufficient. Group to thank Jenny for her efforts.

Item 6 Early Feedback from Consultation

Retirement Village proposal received from the landowner. Group felt that we should acknowledge receipt of the information and explain the next steps in the process. It was felt by the majority of the Group that Neighbourhood Plans are not the gateways for proposed development applications.

NB to draft a response to the landowner explaining the Group's position, circulate to all Group members for comment/approval prior to dispatch.

Item 7 Initial thoughts on collation of comments

DAC will supply a response spreadsheet scheduling the raw data for all on-line responses.

LR suggested that she could edit in the hard copy responses to the above spreadsheet.

Future analysis could be problematical and labour intensive due to the way in which the questionnaire has been constructed i.e. answers are requested by way of comments rather than multi choice answers. The latter being simple to analyse.

A question was raised – Can DAC put us in touch with other NP Groups so we can ask how they analysed their returns data.

Names of individual respondents should not be included in the analysis.

Item 8 Date of next Meeting

22nd October 2024